The Hong Kong University of Science and Technology
Nanosystem Fabrication Facility
NFF User Application Form

Name of applicant: ____________________________  Student/Staff I.D.: ____________________________
Department: ____________________________  E-mail address: ____________________________
Status: PHD/PG/UG/TA/RA/Staff/Others (please specify): ____________________________  Phone: ____________________________
Affiliate institutions/organization: ____________________________
Applicant’s signature: ____________________________  Date: ____________________________

NFF Safety Training Course (please fill in as appropriate)

1. Part A/D - Attended safety and booking system session?
   □ Yes (Date attended: __/__/__ )  □ No

2. Part B - Attended HSEO online session (Chemical Safety)?
   □ Yes (Date attended: __/__/__ )  □ No

3. Part C - Attended contamination control session?
   □ Yes (Date attended: __/__/__ )  □ No

4. Signed clearance form?
   □ Yes  □ No

Project title:

Project type (eg. UG FYP/UROP/PG course/PG research):

Brief description: (please submit a PROCESS FLOW which conforms to the safety and cleanliness requirements of NFF and which has to be approved and signed by your supervisor.)

Main NFF facilities to be used:

Name of supervisor(s): ____________________________  Email: ____________________________  Phone: ____________________________

Signature: ____________________________

Information for NFF Charge Recovery

I confirm that I acknowledge and accept the NFF Lab charging scheme as attached, please debit from the following account(s) for lab. access and consumable usage monthly.

1. Charging account (source of funding grant/project title/account number)
   (1) Lab access – HKD10 per hour (maximum charge is capped HKD300/month) and HKD100 per month account maintenance fee and (2) Access card – HKD50.

Account Type (please ✓ as appropriate):

□ Instructional use and academic research
□ Non-RGC/UGC government projects and use of the facility by researchers from another institution
□ Industrial and service contracts, and consulting work

Name of the budget controller: ____________________________  Signature: ____________________________  Date: ____________________________

2. Charging account (source of funding grant/project title/account number) for lab consumable usage:

Account Type (please ✓ as appropriate):

□ Instructional use and academic research
□ Non-RGC/UGC government projects and use of the facility by researchers from another institution
□ Industrial and service contracts, and consulting work

Name in full of the budget controller: ____________________________  Signature: ____________________________  Date: ____________________________

For NFF Use Only

Assigned NFF project number: ____________________________  Group with (project no.): ____________________________  Key card no.: ____________________________

Project approved by: ____________________________  Date: ____________________________

Remarks: ____________________________

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